



P&C Committee Meeting Minutes

Date	21.09.20
Time opened	7:02pm via Zoom
Chair Person	Nadia Wyatt
Minute Taker	Melissa Vandenberg
Attendees	Mel Blows, Belinda Schilling, Ash Beechy, Mea Martin, Leah Batchelor, Britt MacNamara, Melissa Webley, Alice Niblet, Glen Walker, Justine Chessells
Apologies	

Standard business	Responsible Person / group	Action	Motion	Priority
Previous Minutes accepted, true and correct.	All	General Meeting minutes from September 2020 – accepted. (Minutes to be added to school website by Glen)	Passed: Nadia Seconded: Belinda	

Standard business	Responsible Person / group	Action	Motion	Priority
Principal's Report	Glen	<ul style="list-style-type: none"> • Staff have been upskilling with reading programs and info around where the school sits in regard to ability in numeracy and literacy. • All students to be commended for attending school and participating well. • Community awareness and school awareness around COVID-19 and testing/returning to school requirements. • Reiterated holiday travel requirements in relation to COVID-19 and return to school NSW education dept policy. • Sport reintroduced at school, - students enjoying this. • School Athletics carnival will be held tomorrow for those students turning 8 this year and above. Infant's athletics carnival will be held Wednesday. • School Face Book page is continually being updated with events, activities and ongoing information about the school. All families encouraged to use this communication platform. 	Motion: Principal's report Accepted: Mel Seconded: Belinda	
Treasury Report	Belinda	<ul style="list-style-type: none"> • See attached 'updated' Treasurer's report • Suggested to add payment details to school fees invoice as parents unsure how to pay fees despite it being advertised in school newsletter. • Several families have been reimbursed money for their school fees as they have paid them into the wrong bank account, this being the P&C acct. • Band Update – Invoices for instrument hire sent out only. No charge for lessons at this stage due to meeting via zoom not F2F. 	Motion Accepted: Nadia Seconded: Mel W	

New Business	Responsible Person / group	Action	Motion	Priority
Super lunch milk drinks	Alice	<ul style="list-style-type: none"> • Excess milk drinks approaching expiry date. Suggested that year 6 students sell them at lunch time this week. Advertise in school newsletter and on school App and FB page. \$1.50 each. Popcorn also nearing expiry date, yet Alice not sure if appropriate to sell due to sitting in tub for so long and becoming stale and having an odour to it. Advised to dispose of all popcorn for safety reasons. • Sausage sizzle discussed for students possibly next term. ?on book day. Teachers to cook. 		
Crossing Update	Nadia	<ul style="list-style-type: none"> • Modifications to be made to the current school crossing on the highway through RMS. Works to be carried out during the September school holidays. • 2 positions have been advertised for crossing supervisors through WSC website. Refer to the WSC website or Glen if interested in the position. • This am, 11 vehicles failed to stop at the crossing, including a police car, despite the flags being out on display and during indicated school zone times. – as per Glen and Mel Blows. • A huge thankyou to the exec team and all teachers, especially Mel Blows for always being available and supervising the crossing for our children's safety. 		
Year 6 Graduation	All/Mel Blows	<ul style="list-style-type: none"> • To be discussed week 2 in Term 4. Carry over to next meeting. 		
End of year Presentation Evening	All/Glen	<ul style="list-style-type: none"> • Decision to be made week 2 in term 4 when more information pertaining to COVID restrictions comes to hand and further guidelines provided from NSW Dept of Education. Midway centre has been temporarily booked. Capacity inside Midway 		

		centre capped at 204 persons at any one time. Alternate locations outside to be discussed. Students will be performing an item and practicing.		
Fundraising	Ash	<ul style="list-style-type: none"> • Will the P&C be going ahead with a raffle? Alice stated she still has some prizes ready. • Bring ideas for fundraising to next meeting for discussion as Country Fair may not go ahead again in 2021. 		

Next Meeting Date: 26/10/20

Time: 7pm

Location: Zoom meeting

Time Meeting Closed: 7:36pm